



**MINUTES**  
**REGULAR COMMISSION MEETING**  
**Ed Burke Recreation Center - 11400 NE 9th Court**  
**Biscayne Park, FL 33161**  
**Tuesday, January 6, 2015 at 7:00pm**

**1 Call to Order**

Mayor David Coviello called the meeting to order at 7:04pm.

**2 Roll Call**

Mayor David Coviello - present  
Vice Mayor Fred Jonas - present  
Commissioner Bob Anderson - present  
Commissioner Roxanna Ross - present  
Commissioner Barbara Watts - present

Present from staff were:

Village Manager Heidi Shafran  
Village Clerk Maria C. Camara  
Village Attorney John Hearn  
Public Services Manager Krishan Manners  
Finance Director Irwin Williams  
Parks & Recreation Manager Shelecia Bartley  
Assistant Public Works Manager Cesar Hernandez

**3 Pledge of Allegiance**

**4 Presentations**

4.a Certificates of Appreciation were given to those that contributed to Winter Fest 2014.

4.b Commissioner Anderson presented an award given by the Miami Dade County League of Cities for the Village's perfect attendance to their monthly board meetings.

**5 Additions, Deletions or Withdrawals to the Agenda**

Commissioner Watts pulls item 10.a, Resolution 2014-78 and defers it to the February meeting.

Supreme Dorvil, President of the Biscayne Park Foundation: The Foundation has planned four major events which will include alcoholic beverages (beer and wine). The events are: January 17th Food & Tunes, March 7th St. Patrick's Day Event, May 5th Cinco de Mayo Event; and October 5th Oktoberfest Event. Looks for approval from the Village.

Commissioner Ross makes a motion to approve the scheduled events and directs the Village Attorney to draft and adopt a resolution for the events and to have it reviewed by our insurance carrier. It is seconded by Vice Mayor Jonas.

All in favor: Mayor Coviello, Vice Mayor Jonas, Commissioner Anderson, Commissioner Ross and Commissioner Watts.

Opposed: None

Motion carries: 5/0

Rosemary Wais: In regards to the arrest made with the assistance of Officer Anthony DelaTorre and his horse, Chiquita, suggests that an honorary position is given to Chiquita, and to consider funds for a stable and hay in our budget.

Chuck Ross: Crime Watch meeting is scheduled for January 28th at the Recreation Center. Thanks the Chief for being proactive and having these regular meetings. Encourages all residents to join the group. On the "Ball Player" sculpture, a total of \$2,800 has been collected to date, with an additional \$450 promised and \$1,000 from himself and Vice Mayor Jonas. Close to meeting the goal to keep the sculpture in the Village.

Milton Hunter: On year ago today asked the Commission to be efficient, including the time spent at these meetings. On regards to Resolution 2014-78 that was pulled, it is not related to Village business. Concentrate on items related to the Village.

Shelecia Bartley, Parks & Recreation Manager: Thanks everyone for attendance and participation in Winter Fest. This Saturday is Walk a Hound, and on January 31st is the MLK Day of Service.

Mayor Coviello thanked the staff for the maintenance and improvements to the Recreation Center.

Manager Shafran also thanked the staff responsible for the sweat equity put in on the improvements in the recent weeks.

## 7 Information / Updates

- 7.a Sanitation transition update: Public Services Manager Krishan Manners provided a 90 day report. In the last month, there were 25 TracEZ entries. Most were minor in nature. This past Saturday, first quarterly pick up was done by Waste Pro. Have observed several occurrences where trash and/or garbage is being put out on Sundays. Will be enforcing the requirement that trash and garbage can only be placed out 24 hours prior to collection.

There is consensus from the Commission that a report on the sanitation transition will no longer be provided.

- 7.b Month end financials for fiscal year 2013-14 as of November 30, 2014, provided by Finance Director Williams.

Commissioner Ross: Look into parking a portion of the ad valorem revenues in the beginning months of the fiscal year in an interest earning account.

## 8 Consent Agenda

### 8.a Approval of Minutes

December 2, 2014 Regular Commission Meeting  
December 9, 2014 Special Commission Meeting

### 8.b Acceptance of Board Minutes

Planning & Zoning Board - November 3, 2014 (Resubmit)  
Charter Review Advisory Board - December 11, 2014  
Recreation Advisory Board - August 27, 2014  
Biscayne Park Foundation - October 14, 2014  
Parks & Parkway Advisory Board - November 19, 2014  
Ecology Board - November 17, 2014  
Public Art Advisory Board - November 12, 2014  
Planning & Zoning Board - December 1, 2014  
Planning & Zoning Board - December 15, 2014  
Code Compliance Board - December 16, 2014  
Public Art Advisory Board - December 10, 2014

### 8.c Resolution 2015-01

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, **AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AND SUBMIT A GRANT APPLICATION AND SUPPORTING DOCUMENTS, AND COMMITTING TO THE PROVISION OF MATCHING FUNDS TO THE COMMUNITY GRANTS PROGRAM OF THE MIAMI DADE COUNTY DEPARTMENT OF CULTURAL AFFAIRS; PROVIDING FOR AN EFFECTIVE DATE**

Commissioner Anderson identified two scrivener's errors on the Minutes of December 2nd and December 9th which the Clerk will correct.

Commissioner Anderson makes a motion to approved the consent agenda and it is seconded by Commissioner Ross.

All in favor: Mayor Coviello, Vice Mayor Jonas, Commissioner Anderson, Commissioner Ross and Commissioner Watts.

Opposed: None

Motion carries: 5/0

**9 Ordinances**

*< None >*

**10 Resolutions**

*< None >*

**11 Old Business**

*< None >*

**12 New Business**

**12.a Summary of Village Manager Evaluations**

Manager Shafran provided a summary of the past year accomplishments and extended her thanks to the four commissioners that met with her for the annual evaluation.

Mayor Coviello, Vice Mayor Jonas, Commissioner Ross and Commissioner Watts each thanked Manager Shafran for her service.

**12.b Discussion of park use by non-residents as requested by Mayor Coviello.**

Mayor Coviello has been asked by several residents into looking into making our park a more passive park. After discussion, there was consensus to have the Recreation Department staff identify who uses the park, identify any problems, and get suggestions on any improvements.

**12.c Discussion of Public Art Fund as requested by Vice Mayor Jonas.**

There was consensus that while Public Art does add value, there are other priority areas where funding options should be directed to, and to instead continue to seek donations.

Chuck Ross: In talking to residents, a vast majority is in favor of public art and ready to contribute.

Janey Anderson: Reminder that when the mural was done, many supported the concept, but many were negative about using public funding.

Susan Weiss: Concerned about the selection and placement process. Much to be discussed before considering how to fund. Also encourage local artists to contribute or loan. Why do we need to own? Get temporary installations.

Rosemary Wais: Likes to see artwork in the Village, but many other things we need first. We are highest rate in the county, how much more do you want to tax us.

- 12.d Discussion of attendance at MDCLC Annual Installation Gala as requested by Mayor Coviello.

Each commissioner to determine if they are to attend, to use the budgeted funds provided for each.

**13 Request for Placement of Items on Next Meeting Agenda**

Commissioner Ross: "15 Days of Neighborly Love"

**14 Reports**

14.a Village Manager:

- Annexation: At the February meeting, our lobbyist will attend to provide a presentation. Working with City of North Miami on the conflict that exists between our application and theirs, and to withdraw theirs.

- Lob cabin restoration and annex building: Finalizing permit requirements. Held a pre-construction meeting with contractor, building officials and staff. Provided confirmation that the fenced in area is all within Village property. Will bring information on financing needs to the February meeting.

- Public Services Manager provided an update on the continued bathroom renovations at Recreation Center.

14.b Attorney Hearn:

- Will be meeting with the Charter Review Advisory Board. Confirms that all commissioners are also scheduled to attend a make individual presentations to the Board.

14.c Board / Committee Reports

Manager Shafran provided the attendance for all Boards for 2014. Parks & Parkway Board has a member with consistent absences. Reminded the Commission that board member re-appointments will take place at the March meeting.

**15 Announcements**

Wednesday, January 7th - Code Review Board at 7:00pm

Thursday, January 8th - Charter Review Advisory Board at 7:00pm

Saturday, January 10th - Walk a Hound Lose a Pound at 9:00am

Tuesday, January 13th - Code Compliance Board at 7:00pm

Wednesday, January 14th - Public Art Advisory Board at 6:00pm

Thursday, January 15th - Community & Board Workshop on Proposed  
Chapter 5 Changes at 6:30pm  
Saturday, January 17th - Food & Tunes starting at 6:30pm  
Monday, January 19th - All Village Departments are closed in observance of  
Martin Luther King Day  
Tuesday, January 20th - Ecology Board at 6:30pm  
Tuesdays, January 20th - Planning & Zoning Board at 6:30pm  
Wednesday, January 21st - Parks & Parkway Advisory Board at 6:00pm  
Wednesday, January 21st - Code Review Board at 7:00pm  
Thursday, January 22nd - Charter Review Advisory Board at 7:00pm  
Tuesday, January 27th - Recreation Advisory Board at 7:00pm  
Wednesday, January 28th - Crime Watch Meeting at 7:00pm  
Saturday, January 31st - MLK Day of Service at 10:00am  
Monday, February 2nd - Planning & Zoning Board at 6:30pm

The next regular commission meeting is Tuesday, February 3, 2015, at 7:00pm.

**15 Adjournment**

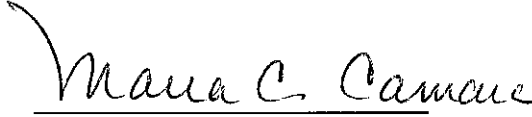
The meeting was adjourned at 8:37pm.

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Commission approved on 2/3/2015.

Attest:

  
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David Coviello, Mayor

  
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Maria Camara, Village Clerk